

APPLICATION FOR USE OF MACDONALD STADIUM FACILITY

FOR REGULAR USERS OF THE STADIUM: *As many teams regularly use the Stadium, is strongly recommended that applications are completed and submitted online by the following deadlines:*

- (1) Spring and summer sports: **By January 1st** (2) Fall sports: **By July 1st**

FOR OCCASIONAL USERS: *In order to be timely considered by the Stadium Commission, which meets on the second Wednesday of each month, this Application must be completed and received by the Stadium Commission by no later than the 1st of the month in which use is requested.*

INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED. Submit completed applications to:
jlevine@cityofmalden.org.

<p style="color: red; font-style: italic;">If this Application is approved, and is signed by the Chair of the Stadium Commission, this Application along with the materials referenced herein shall become the Agreement between the parties.</p> <p>Name Of Proposed Permit Holder Organization: _____ Address: _____ Contact Person: _____ Relationship to Permit Holder: _____ Phone Number: _____ Email Address: _____</p>	TIER
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Responsible Person who will supervise Permit Holder's teams and spectators and will enforce compliance of same to Macdonald Stadium Rules:
Name: _____ **Email address:** _____
Address: _____ **Mobile phone:** _____

One-Time Request: **Recurrent/Seasonal Request:**

TYPE OF ACTIVITY:					
Date(s) of Use	Day of Week	Game or Practice	Start Time	End Time	Total Hours
Fee	No. of Days	No. of Hours	Rate per Hour	Fee Subtotal	
Field Use					
Concessions			\$50 per Day		
Score Board/Press Box					
			TOTAL FEES		

1. If required by the Commission, and provided in the completed Application, the Permit Holder will at its expense provide a police detail by arrangement with and subject to the requirements of the Malden Police Department.
2. An initial deposit payable to the City of Malden by certified check or money order in the amount of \$ _____ will be due upon execution of this Agreement, representing one-half of the Total Fees due.
3. The balance of \$ _____ due to the City of Malden will be paid by certified check or money order no later than fifteen (15) business days after the first date of use.

AGREEMENT

_____, the Permit Holder, and _____, the Responsible Person, understand that by signing below that they each individually agree to comply with and be responsible for all attendees' compliance with all applicable Stadium Rules governing use of the Stadium facilities which Rules are attached hereto and incorporated herein.

Permit Holder agrees that the Permit Holder shall comply both with the Rules and with all applicable City ordinances, Massachusetts laws and regulations, and further agrees that the Permit Holder is subject to immediate termination of access to and use of the Stadium for failure to comply with any of the foregoing. In the event of any such termination, all funds previously paid shall be forfeited and Permit Holder shall be responsible for payment of any and all outstanding fees.

The Permit Holder agrees to maintain at Permit Holder's expense, in full force and effect during the entire period of Permit Holder's use of the Stadium, comprehensive general liability insurance coverage in the minimum amount of \$1,000,000.00 per occurrence and \$2,000,000.00 in the aggregate applicable to use of the Stadium and insurance for damage to the property or environs in the amount of \$100,000.00, and to add the Commission and the City of Malden, its officers, agents and employees, as additional insureds on such policies for all claims arising out of this Agreement. A certificate evidencing such coverages satisfactory to the Commission must be provided by the Permit Holder upon the execution of this Agreement.

The Permit Holder agrees to indemnify and hold harmless the City of Malden, and the Commission, including their officers, agents and employees, from any and all claims, demands, actions, costs, damages, liabilities and expenses of any and every kind and nature, including reasonable attorney's fees, arising out of or relating in any way to the use of the Stadium, and does hereby release the City of Malden and Commission, including their officers, agents and employees, from any liability whatsoever for any property damage, personal injuries, claims, demands or liabilities to any person or entity using said premises while the same is under the control and supervision of the Permit Holder, its agents, servants or employees.

The undersigned have read and understand and agree to the Macdonald Stadium Cancellation Policy, which is attached hereto and incorporated herein.

PERMIT HOLDER

By: _____

Its _____
(title) duly authorized

Print Name: _____

Date: _____

RESPONSIBLE PERSON

By: _____

Print Name: _____

Date: _____

STADIUM COMMISSION

By: _____, duly authorized

Date: _____

FOR OFFICE USE		Stadium Commission Approval Date: _____	
Police Detail: Required <input type="checkbox"/>	Arranged <input type="checkbox"/>	Paid at Signing of Application: \$ _____	
Insurance Certificate Provided: <input type="checkbox"/>		Date Received: _____	
Date Received: <i>(Attach Certificate)</i>		BALANCE OWED \$ _____ Due By: _____	
		Date Received: _____	
		Total Fees Collected: \$ _____	



MACDONALD STADIUM RULES

THE FOLLOWING RULES MUST BE STRICTLY OBSERVED BY PERMIT HOLDER, AND ALL PERSONS USING THE STADIUM

1. In the event of inclement weather, the Recreation Coordinator shall make the final decision concerning postponing or cancelling of activities. Personal safety and possible field damage are primary concerns. Games or practices canceled by Permit Holder will not be rescheduled. *Any rescheduling of games or practices will be determined on a case by case basis.* Please see Macdonald Field Cancellation Policy.
2. The Permit Holder agrees not to exceed Stadium seating capacity of 4,980 persons at any time.
3. Parking in the South End Zone Lot is permitted under the direction of the Recreation Coordinator. Such parking is limited to use by coaches and City officials only.
4. There is NO PARKING at the municipal lot on Pearl and Charles Streets or on any side streets in the area. Teams and their guests MUST park in the parking garages located at:
 - CDB Garage, 170 Centre Street
 - Jackson Street Garage, 7 Jackson Street
5. Permit Holder must always be considerate of Stadium neighbors.
6. Permit Holder is responsible for clean-up of the concession stand if it used. There is no storage at the concession stand.
7. Persons under age 18 are NOT allowed in the Press Box. Only a Stadium employee is permitted to open the Press Box and operate the scoreboard. Teams are responsible for providing announcers. An additional fee will be collected for use of the press box and scoreboard. No public address system will be utilized prior to 10:30 AM.
8. Use of locker rooms is NOT permitted.
9. Callahan Park is separate from and is NOT included in the use of Macdonald Stadium. Callahan Park may not be used for team warm-ups or other activities. Permit Holders must ensure that their athletes and spectators remain out of Callahan Park.
10. Public restrooms are available and will be open for use.
11. There is NO storage for team equipment.
12. Children under age 12 are NOT permitted in the area of the long-jump pit and runway.
13. Athletes and spectators may not hang from or pull on the soccer goals and nets.

14. No one is permitted underneath the bleachers at any time.
15. Children must be properly supervised by a responsible adult at all times.
16. Pets are NOT permitted in the Stadium at any time.
17. Smoking is NOT permitted anywhere on the Stadium property, or within 50 feet of the Stadium entrance. Smoking is NOT permitted along the sidewalk adjacent to the Stadium.
18. Bicycles, roller blades, scooters and skateboards are NOT permitted in the Stadium.
19. NO GLASS beverage containers are permitted anywhere on the Stadium property– plastic only is permitted.
20. Alcohol is NOT permitted.
21. Chewing gum or taffy-like products are NOT permitted.
22. Golf or golf equipment is NOT permitted.
23. Javelin, discus or shot equipment is NOT permitted.

TURF RULES:

1. Only molded cleats (no metal) are permitted on the turf. High heeled shoes are NOT permitted.
2. NO beverages except water will be permitted on the turf and ONLY plastic water bottles are permitted – NO GLASS.
3. Sharp objects, including golf clubs, tent stakes, corner flags or other objects that can penetrate the surface of the field are NOT permitted.
4. Food items of any kind are NOT permitted.
5. Nuts and sunflower seeds are NOT permitted.
6. Tobacco and alcohol products are NOT permitted.
7. Burning materials of any kind are NOT permitted.
8. Sport drinks or liquids other than water are NOT permitted.
9. Pets are NOT permitted.
10. Bicycles or other unapproved vehicles are NOT permitted. Only authorized maintenance vehicles are permitted on the turf field.
11. Marking or painting on the turf or any of the facility playing surfaces is NOT permitted.
12. Bags of any kind are NOT permitted on the turf field.
13. Only approved athletic equipment is permitted on the field.

TRACK RULES:

1. The track surface is a rubber based mix and is easily damaged. Permit Holder must ensure that no heavy objects or materials will be placed on or dragged across the track. NO beverages except water will be permitted on the track and ONLY plastic water bottles are permitted – NO GLASS.
2. Cleats are NOT permitted on the track. To access the turf, athletes must cross over the track only on the rugs provided by the Stadium.
3. Marking or painting on the track surface is NOT permitted.
4. In order to reduce the possibility of property damage or injuries to spectators, only coaches and athletes are permitted on the track and turf.

The Rules are not an exhaustive list of permitted or prohibited conduct. Any other conduct which could give rise to a dangerous condition or could result in the possibility any form of injury to person or damage to property is prohibited.

Noncompliance with these Stadium Rules may result in the loss of future Stadium use.

Material noncompliance may result in immediate termination of Stadium use.

Permit Holder shall be fully responsible for any damages to the Stadium, track or turf resulting from Permit Holder's Use.

These rules are subject to modification by the Stadium Commission from time to time.

Received, read and acknowledged:

Permit Holder Initials



MACDONALD STADIUM WEATHER CANCELLATION POLICY

Please read this ENTIRE page for important information about cancellation/postponement notification, field closure and make-up games and practices.

Our goal is to host as many games and practices as possible with ultimate respect for player safety and not damaging our field.

As is the case in New England, weather may change very quickly. If a storm moves through Malden we may be forced to cancel games at or close to game time. As Macdonald Stadium has a synthetic grass field, if a heavy downpour or thunderstorm occurs but moves out of the area, games and practices will NOT be canceled due just to rain or wet fields.

The Malden Recreation Department Manager will arrive at the Stadium at least an hour prior to the game to assess the following:

1. Field conditions
2. Weather conditions
3. Weather forecasts (which are not always reliable)

Please contact your league representative for notifications about game and practice cancellations or postponement. We will make every effort to make cancellation decisions one hour prior to a game or practice start time, however, this may not always be possible.

To reschedule a cancelled game or practice, please contact the Stadium Commission stadium@cityofmalden.org.

Permit Holder's Initials: _____